

17/10/23

A meeting was held in F1-12 from 2.40 - 3.15 PM

to discuss and decide on the following:-

Agenda

i) Attendance of students - ways & means to encourage them to be regular in class?

ii) Syllabus completion.

iii) Assignment for internal assessment - (during Puja Vacation)

Agenda - Minutes

1) To involve them in field studies and activities to encourage them to be regular in classes.

2) 50% of the syllabus of 1st and 3rd semester is completed. (Course code - 703 C) First semester 20% of the syllabus is over.

3) It was decided to give assignment of 12 marks to both 1st semester & 3rd semester to be done during puja vacation. It will be part of their internal assessment.

Members present-

1) Dr. Sharmistha Rakshit

2) Dr. Mainul Islam

3) Rajesh Kr. Nath.

for 17/10/23

for 17/10/23

for 17/10/23

4) Dr. Rajeshree Debbarna

5) K. Mylodee Devi

6) Abhijith Dey

17-10-23

Kh. Mylodee Devi 17/10/23

Abhijith Dey 17/10/23

Action taken:

1) They were engaged in field work through NSS as a part of their elective (NSS) course.

2) Assignments were given to them for puja vacations.

1/2/24

A meeting was held in A-11 from 10-1 pm to discuss and decide the following

Agenda

- 1) Syllabus distribution for the 2024 even semester.
- 2) Activities to be organised in the Department during the said semester.
- 3) Book fair, 2024: and book procurement as per requirement

Minutes

- 1) Syllabuses of MA 2nd and 4th semester was distributed among 5 regular and one visiting faculty of the Department.
- 2) The Department planned to organise a national seminar by the end of the year. The theme that was tentatively decided was 'Problems and Prospects of North East India'. It was decided that we will look for sponsorship by writing proposals and sending them to various organisations.
- 3) The SIPARD has been contacted for providing internship to our MA 4th semester students. We are yet to receive any confirmation from their end.
- 4) An activity to be held in June, 2024 on the LGBTQIA+ rights.
- 5) In view of the upcoming book fair, 2024, it was requested to the faculty to foresee the book requirements for the upcoming book fair.

Members present —

- 1) Dr. Sharmistha Rakshit
- 2) Dr. Mainul Islam
- 3) Rajesh Kumar Nath

11/2/24

11/2/24

- 4) Dr. Rajeshree Debbarma ~~01-2-24~~
5) Ksh. Myledee Debi Ksh. Myledee ~~01-02-24~~
6) Abhijit Debi ~~01/2/24~~

Action taken:-

- 1) Proposal for providing internship was sent to SIPARD via email.
- 2) The proforma for national seminar is being made.

20/6/24

A departmental meeting was held to discuss and plan about the upcoming semester (odd semester, 2024) from 10 AM to 11 AM in Room FI-11.

Members present:-

- 1) Dr. Sharmista Paulshel - 20/6/24
- 2) Dr. Mainul Islam - 20/6/24
- 3) Mr. Rajesh Kr. Nath - 20/6/24
- 4) Dr. Rajeshree Debbarma - 20-6-24
- 5) Ms. K. Myleodee Debi - 20/6/24
- 6) Mr. Abhijit Deeg - 20/6/24

Agenda:-

- 1) Plan about the possible time to begin the MA 3rd semester classes.
- 2) Distribution of syllabus.
- 3) Plan for the Elective Papers - Computer Skills and NSS.

Minutes -

- 1) It was planned to start the MA 3rd semester classes from 1st July, 2024 and take permission of Principal.
- 2) Syllabus was distributed for both MA 2nd and 1st semester course among the faculty members of the Department.
- 3) It was planned to request the Departments of Physical Education and Computer Science to take classes for NSS and Computer Skills papers respectively.

Action taken

- 1) Permission of Principal (verbally), a notice was sent (through official WhatsApp group) to the Students that their classes will begin from the 1st of July, 2024.
- 2) Syllabus distribution was done.
- 3) Departments of Physical Education and Computer Science were requested to take the NSS and Computer Skills classes respectively via email and consent received from them through the same.